

CAPACITY CANADA

FINANCIAL STATEMENTS

DECEMBER 31, 2014



INDEPENDENT AUDITORS' REPORT
To the Directors of Capacity Canada

Report on the Financial Statements

We have audited the accompanying financial statements of Capacity Canada, which comprise the statement of financial position as at December 31, 2014, the statement of operations and change in net assets, and the statement of cash flows, for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-for-profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis of Qualified Opinion

In common with many not-for-profit organizations, Capacity Canada derives a portion of its revenues from the general public in the form of donations and fundraising the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of revenues from these sources was limited to accounting for the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to income, excess (deficit) of income over expenses and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis of Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Capacity Canada as at December 31, 2014, and its results of operations, change in net assets and cash flows, for the year then ended, in accordance with Canadian Accounting Standards for Not-for-profit Organizations.

Cardy Winters & Simon LLP

Chartered Professional Accountants
Licensed Public Accountants

April 24, 2015
Kitchener, ON

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CAPACITY CANADA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2014

(with comparative figures as at December 31, 2013)

(the accompanying notes are an integral part of these financial statements)

	<u>2014</u>	<u>2013</u>
ASSETS		
CURRENT		
Cash	217,287	109,807
Accounts and HST receivable	36,088	17,929
Prepaid expenses	3,157	5,925
	<hr/> 256,532	<hr/> 133,661
PROPERTY AND EQUIPMENT		
Equipment	8,786	4,758
Accumulated amortization	2,827	1,137
	<hr/> 5,959	<hr/> 3,621
	<hr/> \$262,491	<hr/> \$137,282
LIABILITIES		
CURRENT		
Accounts payable	23,577	19,389
Deferred income (note 2)	132,008	35,552
	<hr/> 155,585	<hr/> 54,941
NET ASSETS		
Unrestricted	106,906	82,341
	<hr/> \$262,491	<hr/> \$137,282

CAPACITY CANADA

STATEMENT OF OPERATIONS AND CHANGE IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2014

(with comparative figures for the year ended December 31, 2013)

(the accompanying notes are an integral part of these financial statements)

	<u>2014</u>	<u>2013</u>
INCOME		
Donations	150,645	110,450
Fee for Service	171,143	52,888
Grants	395,953	354,796
	<hr/> 717,741	<hr/> 518,134
EXPENSES		
Salaries and benefits	331,108	300,417
Contracted services	116,544	74,320
Administration	21,293	22,018
Meetings and conferences	38,921	31,245
Educational events	135,422	54,524
Technology	14,010	7,817
Marketing and promotion	22,061	22,898
Professional fees	12,126	10,478
Amortization of property and equipment	1,691	968
	<hr/> 693,176	<hr/> 524,685
EXCESS (DEFICIT) OF INCOME OVER EXPENSES	24,565	(6,551)
NET ASSETS - beginning of the year	82,341	84,066
Transfer from Tides Canada	0	4,826
	<hr/>	<hr/>
NET ASSETS - end of the year	\$106,906	\$82,341

CAPACITY CANADA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2014
(with comparative figures for the year ended December 31, 2013)
(the accompanying notes are an integral part of these financial statements)

	<u>2014</u>	<u>2013</u>
Sources (uses) of funds:		
OPERATING ACTIVITIES		
Excess (deficit) of income over expenses	24,565	(6,551)
Amortization of property and equipment	1,691	968
	<hr/> 26,256	<hr/> (5,583)
Change in non-cash current assets and liabilities:		
Accounts and HST receivable	(18,159)	62,205
Prepaid expenses	2,768	(4,304)
Accounts payable	4,188	(145)
Deferred income (note 2)	96,456	(27,937)
	<hr/> 111,509	<hr/> 24,236
INVESTING ACTIVITIES		
Purchases of equipment	(4,029)	(3,065)
FINANCING ACTIVITIES		
Transfer from Tides Canada	0	4,826
	<hr/>	<hr/>
CHANGE IN CASH FOR THE YEAR	107,480	25,997
CASH ON HAND - beginning of the year	109,807	83,810
	<hr/>	<hr/>
CASH ON HAND - end of the year	<u>\$217,287</u>	<u>\$109,807</u>

CAPACITY CANADA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014

NATURE OF THE ORGANIZATION

In the current fiscal year, Capacity Waterloo Region changed its name to Capacity Canada.

Capacity Canada was incorporated under the Canada Not-for-profit Corporations Act and is a charity registered with Canada Revenue Agency, and as such does not pay income tax. Capacity Canada brings together the ideas, people and resources that drive social change. Capacity Canada's vision is to change lives through courageous community organizations. Capacity Canada accomplishes this by providing non-profit leaders with new resources and professional support which enhance leadership skills, stimulate cross-sectoral collaboration, promote knowledge sharing, and encourage social innovation.

1. ACCOUNTING POLICIES

BASIS OF PRESENTATION

These financial statements have been prepared using Canadian Accounting Standards for Not-for-profit Organizations.

INCOME RECOGNITION

Capacity Canada uses the deferral method for recognizing income, whereby income which is received or receivable for a designated purpose is reflected as deferred income (see note 2 below) until expended as designated, whereupon both the income and the expenses are reflected on the statement of operations and change in net assets. Undesignated income is recognized as income on the statement of operations and change in net assets when received or receivable provided amounts can be reasonably determined and collection is reasonably assured.

Capacity Canada receives significant donations of time by volunteers. Because the valuation of such contributions is impractical, no monetary value for these contributions has been reflected in these financial statements.

USE OF ESTIMATES

The preparation of financial statements in accordance with Canadian Accounting Standards for Not-for-profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results could differ from those estimates.

PROPERTY AND EQUIPMENT

Equipment is reflected at cost, which is amortized using the declining balance method at the following annual rate:

Equipment	30%
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CAPACITY CANADA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014

1. ACCOUNTING POLICIES (continued)

FINANCIAL INSTRUMENTS

A financial instrument is a contract that creates a financial asset for one entity and a financial liability or equity instrument of another. Capacity Canada initially measures its financial assets and liabilities at fair value, except for non-arm's length transactions, if any. Subsequently all financial assets and financial liabilities are measured at amortized cost, except for investments in equity instruments with quoted fair values in an active market, if any, which are measured at fair value. Changes in fair value are recognized in net income. Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of any write-down is recognized on the statement of operations and change in net assets. Any previously recognized impairment losses may be reversed and reflected in income to the extent of improvement, provided they are no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. Capacity Canada recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption. Unless indicated otherwise in these financial statements, management believes it does not face any significant credit, currency, interest rate, liquidity or market risk with respect to any of its financial instruments.

2. DEFERRED INCOME

	<u>2014</u>	<u>2013</u>
Deferred income consists of the following:		
Restricted grants and donations	132,008	35,552

3. FINANCIAL INSTRUMENTS

	<u>2014</u>	<u>2013</u>
Financial assets measured at amortized cost	229,259	114,544

There are no financial assets adjusted to fair value annually, nor any investments in equity instruments measured at cost less a reduction for impairment.